

PERFORMANCE SECURITY & FIRE OFFICER (PSFO) | JOB DESCRIPTION

(Including Fire Marshal duties)

[About Delfont Mackintosh Theatres](#)

Founded over 30 years ago, Sir Cameron Mackintosh's Delfont Mackintosh Theatres Ltd owns and operates eight of the most prestigious theatres in London's West End: the Gielgud, Noël Coward, Novello, Sondheim, Prince Edward, Prince of Wales, Victoria Palace and Wyndham's.

Our goal is to offer audiences and artists an unparalleled theatrical experience and, through the refurbishment and conservation of our theatres, to provide an outstanding legacy for generations of theatregoers to come. To achieve this we: partner with world-class theatrical producers to showcase outstanding plays and musicals; engage, train, develop, empower and invest in the best staff; provide exceptional service and best value to audiences, producers and artists; refurbish, innovate, conserve and maintain our theatres to the highest possible standards; and have reputation, entertainment, service and commerciality at the forefront of everything that we do.

Employing more than 700 people, our ethos is as a group of unique musical- and play-houses with a shared culture and approach. We are determined to: create an environment in which we are all able to flourish and thrive; foster an ethos of inclusivity where everyone feels respected, valued and supported; promote a culture of wellbeing to improve mental health, resilience and productivity; and treat everyone equally so that every individual, whatever their background, may reach their full potential and contribute meaningfully to DMT's success.

[About the role](#)

Ensures the building complies with regulations from Westminster City Council and the London Fire Brigade through regular patrols and up to date record keeping. Prevention and extinction of fires. Supports theatre management in the event of an emergency situation.

[Main Duties](#)

- Ensures fire panel is set to "show mode" and inspects the building internally and externally at the start of the shift ensuring that all exits are unlocked and unobstructed. Ensures that all corridors are free from obstruction. Completes this before the public come into the theatre.
- Patrols inside and outside the building throughout the shift to ensure that exits and corridors remain clear. Ensures that each dressing room complies with all licensing requirements. Reports any issues to Company Manager & Theatre Management.
- Carries out and records weekly staff fire drills and assists in staff training.
- When required as part of the show licence, liaises with Stage Management to complete scheduled safety checks on stage and cover any show cues as required by the license.
- Works with all departments to ensure good health, safety and security practices
- Secures and 'closes down' the building at the end of the final show and maintains daily records of this.
- Performs other duties as reasonably requested by the Theatre Management.
- Maintain any documents and records required to ensure compliance with internal policies and external regulations.



- Comply with all DMT policies and represent the company with diplomacy, discretion and courtesy at all times, safeguarding all confidential information.
- Maintain an awareness of DMT as part of the Cameron Mackintosh Ltd group of companies and undertake any other reasonable duties as required.

Person Specification

- Good level of written and spoken English
- Good communication skills
- Can work under pressure

Principal Terms and Conditions

Salary: £12.59 per hour

Hours: 40

Contract type: Fixed-term

Department: Stage Door

Reports to: Theatre Management

Responsible for: Not applicable

Full terms and conditions of employment will be confirmed to the successful candidate.

Application Details

Closing date: 15th August 2022

Application method: Online application form

How to apply: Complete our application form:

<https://www.delfontmackintosh.co.uk/about-us/recruitment> and please ensure you also complete our equal opportunities form

Interview dates: Week commencing 15th August 2022

Delfont Mackintosh Theatres is an equal opportunities employer and our recruitment process is open to all. We are determined to foster a culture of inclusivity and respect where everyone feels valued and supported.