

NOVELLO THEATRE

Home to the production of MAMMA MIA!

Job Vacancy – Performance Security & Fire Officer (PSFO)

We are looking for a highly motivated individual to fill this varied and dynamic role.

An enthusiastic and forward thinking person, you will demonstrate strong leadership skills, enjoy problem solving, relish new challenges and work closely with colleagues to achieve the highest possible standards.

We provide an exceptional customer experience to everyone coming to our theatres. A fully integrated training plan is provided which includes many transferable skills. For further information and to apply, please visit www.delfontmackintosh.co.uk/recruitment

JOB DESCRIPTION

Main Functions: Ensures the building complies with regulations from Westminster City Council and the London Fire Brigade through regular patrols and up to date record keeping. Prevention and extinction of fires. Supports theatre management in the event of an emergency situation.

DUTIES AND RESPONSIBILITIES

- Ensures fire panel is set to “show mode” and inspects the building internally and externally at the start of the shift ensuring that all exits are unlocked and unobstructed. Ensures that all corridors are free from obstruction. Completes this before the public come into the theatre.
- Patrols inside and outside the building throughout the shift to ensure that exits and corridors remain clear. Ensures that each dressing room complies with all licensing requirements. Reports any issues to Company Manager & Theatre Management.
- Carries out and records weekly staff fire drills and assists in staff training.
- When required as part of the show licence, liaises with Stage Management to complete scheduled safety checks on stage and cover any show cues as required by the license.
- Works with all departments to ensure good health, safety and security practices
- Secures and ‘closes down’ the building at the end of the final show and maintains daily records of this.
- Performs other duties as reasonably requested by the Theatre Management.

PERSON SPECIFICATION

- Good level of written and spoken English
- Good communication skills
- Can work under pressure

Immediate Start

Salary: £11.59 per hour plus monthly loyalty bonus

Closing date: 19th October 2021

Applicants must be able to work evenings and weekends.

Delfont Mackintosh Theatres is an equal opportunities employer and our recruitment process is open to all. We are determined to foster a culture of inclusivity and respect where everyone feels valued and supported.